

ADMISSIONS PROCEDURES

(FOR GRADE 11 AND FRESHMAN - FILIPINO APPLICANTS)

STEP 1: APPLICATION

- CREATE YOUR ADMISSION PORTAL ACCOUNT www.dlsud.edu.ph/aboutAdmissionsPortal.htm.
- FILL OUT THE NECESSARY FIELDS TO GENERATE YOUR APPLICATION FORM.
- UPLOAD ALL THE PRE-ADMISSION REQUIREMENTS:
 - 2X2 COLORED I.D. PICTURE WITH WHITE BACKGROUND
 - PSA-ISSUED BIRTH CERTIFICATE
 - ACCOMPLISHED DLSU-D DECLARATION FORM (DOWNLOADABLE THROUGH DLSU-D ADMISSIONS PORTAL)
 - LATEST FITNESS TO STUDY MEDICAL CERTIFICATE (FOR APPLICANTS WITH DECLARED DISABILITY)

STEP 2: VALIDATION

- CHECK YOUR APPLICATION STATUS VIA DLSU-D ADMISSION PORTAL WITHIN THREE (3) WORKING DAYS.

STEP 3: EXAMINATION

- PAY THE **NON-REFUNDABLE** AND **NON-TRANSFERABLE** APPLICATION FEE OF **PHP1,000.00** THROUGH THESE PAYMENT CHANNELS:
 - ONSITE PAYMENT AT THE UNIVERSITY CASHIER (TRANSACTION IS UNTIL 3:00 P.M. ONLY)
 - PRINT THE PAYMENT SLIP THROUGH DLSU-D ADMISSION PORTAL TO BE PRESENTED TO THE CASHIER'S WINDOW.
 - DLSU-D BUx
 - ACCESS HERE AT <https://app.bux.ph/dlsud>.
- UPLOAD THE OFFICIAL RECEIPT IN THE DLSU-D ADMISSIONS PORTAL. (**NOTE: FAILURE TO UPLOAD THE OFFICIAL RECEIPT WILL NOT BE ABLE TO SECURE AN EXAMINATION SCHEDULE.**)
- CHECK YOUR DLSU-D ADMISSION PORTAL ACCOUNT WITHIN THREE (3) DAYS FOR THE EXAMINATION DETAILS AND INSTRUCTIONS.
- TAKE THE DLSU-D STUDENT ADMISSION TEST (DSAT).

STEP 4: DELIBERATION

- ACCESS DSAT RESULTS THROUGH DLSU-D ADMISSION PORTAL AFTER SEVEN (7) WORKING DAYS.

STEP 5: CONFIRMATION

- SELECT YOUR FINAL PREFERRED PROGRAM THROUGH DLSU-D ADMISSION PORTAL.
- PAY THE **NON-REFUNDABLE** AND **NON-TRANSFERABLE** CONFIRMATION FEE OF **PHP4,500.00**. (REFER TO STEP 3 FOR AVAILABLE PAYMENT CHANNELS)
- UPLOAD THE OFFICIAL RECEIPT IN THE DLSU-D ADMISSIONS PORTAL. (**NOTE: FAILURE TO UPLOAD THE OFFICIAL RECEIPT WILL DEFER THE CONFIRMATION OF THE SLOT**)
- CHECK YOUR DLSU-D ADMISSION PORTAL ACCOUNT WITHIN FIVE (5) DAYS FOR CONFIRMATION UPDATES.

STEP 6: ENROLLMENT

- SUBMIT THE FOLLOWING DOCUMENTS TO THE CENTER FOR STUDENT ADMISSIONS (CSA) DURING THE DESIGNATED SCHEDULE. SCAN THE QR CODE TO SEE THE LIST OF DOCUMENTARY REQUIREMENTS.
- FOLLOW THE ENROLLMENT SCHEDULE AND PROCEDURES.

DOCUMENTARY
REQUIREMENTS



SCAN TO APPLY



- 📍 Ayuntamiento De Gonzales, De La Salle University - Dasmariñas, DBB - B, Dasmariñas, Cavite, Philippines, 4115
- ☎ Cavite Line: +63 (46) 481-1900 | Manila Line: +63 (2) 8779-5180 | Local Line: (3030)
- 📘 DLSU-Dasmariñas Center for Student Admissions
- 📧 dlsudadmissions
- ✉ admission@dlsud.edu.ph



DE LA SALLE UNIVERSITY - DASMARIÑAS
**CENTER FOR
STUDENT
ADMISSIONS**